



KUNST +
CREATIEF

PROFESSIONAL
DOCTORATE

ANNEX

Training and Supervision Plan

You can download the full report:

Programme_UAS_PD_Arts_plus_Creative_EN.pdf

from the website:

<https://professionaldoctorate.nl>

ANNEX 2

Format of the Training and Supervision Plan (TSP)

This document serves as a basis for the daily supervision and agreements between candidate and supervisory committee. It is assessed by the graduate committee when the candidate is admitted to the programme and serves as the source document for the go/no-go assessment of the Training and Supervision Plan (TSP), UAS Arts + Creative PD.

1 General

The PD candidate carries out artistic or design research in accordance with the ideas in the Research Plan and the agreements in this TSP. In order to support the PD candidate, *[names of supervisors and institutions]* will form a committee for a period of four years (or its part-time equivalent), which will be responsible for supervising the candidate and giving the candidate the opportunity to participate in the training and educational activities of the Graduate Arts and Creative Network.

The supervisory committee and candidate subscribe to the Golden Rules for Supervision as formulated by Leiden University. <https://www.universiteitleiden.nl/binaries/content/assets/ul2staff/onderzoek/promoveren/golden-rules-phd-supervision>

2. Data of the candidate

Name:

Lectorate of the institution under which the candidate falls:

Education and/or other qualifications obtained:

3. Data of the supervisors

Supervising professor

Supervising professor

Supervising professional

Supervising professional

The supervisory committee consists of two professors and two professionals who have demonstrable expertise in terms of content or methodology to supervise the PD candidate. The professors in the supervisory committee must hold a PhD or PD and have experience in supervising artistic or design research.

The supervisory committee is expected to devote a total of 30 to 40 person-days per year to the supervision. The tasks and responsibilities of the individual members of the committee have been agreed upon as follows:

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Professor 1 *For example: Daily point of contact, guide throughout the institution, responsible for artistic content.*

10 Time application: # days per year

Professor 2 *For example: Responsible for methodology, introduction to relevant networks, coordination of the supervision.*

15 Time application: # days per year

Professional 1 *For example: Domain and practical expertise*

20 Time application: # days per year

Professional 2 *For example: Domain and practical expertise*

25 Time application: # days per year

25

The candidate is entitled to at least one supervisory meeting every fortnight with a member or members of the supervisory team, and is entitled to at least three meetings a year with the entire supervisory team.

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The final responsibility for the supervision lies with the UAS institution by which a candidate is appointed, which means that – if requested by a candidate or one of the members of the supervision committee – the composition of the committee may change.

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The procedure for this is set up per institution and has been determined as follows in this TSP:

.....

.....

4 General description of the tasks of the candidate

The PD candidate conducts research (75 % of the time), teaches (12 ½ % of the time) and participates in training and education activities (12 ½ % of the time).

<i>Research</i>	Title and summary of the research.	5
<i>Training and education</i>	20 EC collective programme of the Graduate Network. 10 EC individual training units for: <i>[List here the topics for which training is required].</i>	10
<i>Teaching</i>	The candidate contributes to the institution's education in the following way: <i>[Indicate here the agreements made].</i>	15

5 Evaluation and assessment

9th -month evaluation	<i>Month 9 of the PD trajectory (or the part-time equivalent)</i>	20
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Indicate here which agreements have been made, based on the Research Plan and the insights of the supervisory committee, regarding the assessment criteria of the 9th-month evaluation.

Go/no-go assessment	<i>Month 12 (or the part-time equivalent)</i>	25
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The go/no-go form, the TSP and the Research Plan serve as source documents. The assessment may lead to new arrangements included in the TSP.

Second-year evaluation	<i>Month 24 (or the part-time equivalent)</i>	30
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In any case, here the TSP and the Research Plan serve as source documents, and changes with regard to the agreements laid down therein can be recorded.

Third-year evaluation	<i>Month 36 (or the part-time equivalent)</i>	35
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In any case, here the TSP and the Research Plan serve as source documents, and changes with regard to the agreements laid down therein can be recorded.

Final assessment	<i>Month 48 (or the part-time equivalent)</i>	40
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The supervisory committee determines whether all elements of the portfolio (artistic and/or design interventions, reflection, certificate of education and training components, interaction with the supervision,

dissemination activities) are sufficient to be assessed. If so, the supervisory committee offers the portfolio for assessment to the assessment committee. The assessment committee will then decide within six weeks whether the PD candidate can be admitted to the examination, which consists of a public presentation and a public oral examination, conducted by the assessment committee. The assessment is dichotomous (admission or rejection) but may be accompanied by comments and suggestions for minor adjustments.

6 Changes

In the event of a go after the first year, amendments may be made to this TSP for adoption by the Graduate Committee. The other evaluation moments can also lead to changes in this TSP. After four years, additional agreements can also be made about exceeding the deadline, which can be imposed by the institution or the supervisory committee.

7 Specific agreements

In this TSP, candidate and supervisors also need to come to an agreement about:

- Whether or not to share authorship, rights, intellectual property or other credits for the research activities and results;
- The way to handle publicity;
- Changes in the TSP;
- Assessment criteria for the 9th-month evaluation;
- Other necessary agreements.

8 Signing

Function	Name	Signature
Professor		
Professor		
Professional		
Professional		
Candidate		
Representative of [institution]		
Representative of the graduate committee		
Date		

COLOFON | COLOPHON

Programma | Programme

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